

# **MOC Fall Rally Advisory Board Structure**

## **September 28, 2020 (updated 9/7/2022)**

### **Mission Statement:**

“To provide support and guidance to the Wagon Master and their team to ensure the continued success of the Montana Owners Club North American Fall Rally.”

### **Board membership requirements:**

- MOC member and Montana brand owner.
- Previous WM or WM Team member.
- Must be willing to attend the National Fall Rally and also meet with the group face to face at least 1 time a year.

Board size: 5 couples (1 vote per couple) and/or individuals (1 vote).

### **Board termination:**

- Members no longer willing or able to be an active participant.
- No longer a Montana owner.
- In one of those situations the board will fill the open position with a qualified candidate for the remaining term (Offer the position to the person who received the highest votes after the top five from the prior election if they still qualify)

### **Initial board members:**

Steve & Sharon Bischoff

Ron & Mary Lichtenberg

Jim & Bev Schlee

Glenn and Mary Strom

Bill & Mary VanNuys

### **Initial board leadership:**

Chair – Glenn Strom

Vice Chair – Jim Schlee

Secretary – Sharon Bischoff

Treasurer – Steve Bischoff

### **Board responsibilities:**

Create a guidebook for Wagon Masters with annual updates.

Provide assistance and information to members by way of a dedicated topic on the Forum. Only board members will have read access to this topic and one designated member will respond to the inquiry after consulting with the other board members.

With the exception noted below, the “Board” will not run the Rally or be directly involved in making decisions but instead provide answers and if asked, suggestions to questions raised by the Wagon-Masters and/or team members.

The only decision the board will be directly involved in is the selection of the Annual North American Fall Rally Wagon Master for the coming year. The Wagon Master will be selected no later than **December 1st** from the list of qualified applicants that has been received.

After each Rally, the Board will post a notice on the Forum asking individuals interested in being Wagon Master to submit their name(s) and qualifications to “MOCFRAB” by way of a private message. The post will also mention those interested in an Assistant Wagon Master position.

Approve Wagon Masters and ratify other team members. Offer assistance in filling team if necessary.

Charity donations: Wagon master team to recommend any charity donations to the board following guidelines for charity rating and income to expense ratio as outlined by the board. Board will then review and ratify the donations.

Review the Wagon Master’s recommendation for number of Rally days and two optional early arrival days. WM to confirm date options with contact at Fairgrounds, Keystone and the Board.

Once the dates for the next Rally have been confirmed and reviewed by the Advisory Board, the Board will post a “Save the Date” announcement on the Forum (use sticky).

Each year after the Rally registration has opened, the Fall Rally Advisory Board will post a “sticky” on the Forum reminding members that we are always looking for Wagon Masters for the following year. Anyone interested should send a “Private message” to the **Fall Rally Advisory Board** (add direct link if possible).

On July 15<sup>th</sup> the posting will be “bumped” as a reminder.

This information should also be posted and mentioned during the Rally at all group gatherings.

**Financial responsibility & reporting:**

Treasurer will provide the Wagon Masters with a Rally budget which will be reviewed and updated as necessary.

Treasurer will provide a detailed income statement to the WM Team and Board no later than December 1<sup>st</sup> after each Rally. A summary report for the current year will be provided to members upon request.

**Elections:**

In April of 2023 the existing Board will seek a vote of confidence from the members, setting the foundation for biennial elections commencing in 2024

Elections will be held every two years for board member whose term is expiring. The first election, two existing members will be up for reelection. The following election, the remaining three members will be up for reelection. The same format will then be followed in subsequent elections, alternating between two and three positions.

Commencing in January 2024 all previous Wagon Master team members will be contacted via email to determine their interest in running for a position on the board. Requirements to be considered for the board will be stated in the email and each interested couple or individual will respond back by email indicating their interest, detailing their qualifications and stating the reasons they should be considered.

The current board will then prepare the ballot to include existing members who are up for reelection along with qualified new candidates.

An online election will be held during the month of April and the candidates receiving the most votes will fill the positions as of June 1<sup>st</sup> and will serve until the process is repeated in 2026 and every two years thereafter.